



ISAO 2024 Conference & Trade Show Attendee: CEU Guide

CEUs

ISA is now using a digital CEU form instead of a paper sheet. Here's the link to our digital CEU form:

www.cognitofrms.com/ISAOntario/2024ISAOntarioConferenceCEUSubmissionForm

- To earn CEUs you'll need both: the CEU code # AND the title of the session (the CEU code will be read aloud at the end of every session)
- We highly recommend saving your own record of CEUs (write the titles and codes on a piece of paper, or make a note in your phone and take a screenshot, etc.) – if you need help, just come to the registration desk

How to fill out the [online CEU form](#):

- Enter your Name, Email and Certification # (e.g. ON-1234A)
- Select the session title
- Enter the CEU code (the code will be read aloud at the end of every session)
- You can enter a few sessions, save the form and come back later, (or you can enter all at once)
 - If you click Save – you'll be able to email a copy of the form to yourself – you'll receive an email with a link to continue the form. Use the email link you receive to go back and continue entering CEU codes
 - When you've finished entering all the CEU codes, click "Save and Submit"
 - You will be asked to create a signature (you will "draw" your signature on screen)
 - You will be emailed a copy of your submission
- You must submit your CEU form by **Fri March 8 2024 at 11:59 PM EST**

Whova

We're using Whova, an online event platform and app during the event. Whova is optional and has some fun features. You can: plan meetups with other attendees, participate in forums and share photos. You can even win prizes by participating!

- Access Whova here: whova.com/portal/ioac_202402
- You will create a Whova account and password: Use the email you used to register for the conference. (If you previously created a Whova account with a different email, please create a NEW account with the new email. Changing the email in the original account will not provide access).
- Whova invitation code: 75isao2024
- See the Whova User Guide here: whova.com/pages/whova-app-user-guide