



77th ISA Ontario Annual Conference & Trade Show February 18-20, 2026 RBC Place, London ON



Trade Show Details

November 2025

RBC Place is located at: [300 York St, London, ON N6B 1P8 \(see map link here\)](#).

The trade show will be in ballrooms 1-2-3-6-7-8, on the second floor.

Trade Show Times

The trade show runs two days: Wed Feb 18 (7:30AM-5:45PM) and Thurs Feb 19 (7:15AM-3:00PM).

The conference continues on the Friday but the Trade show closes on Thursday afternoon.

The trade show ballroom will host meals (breakfast and lunch) each day. We've expanded the size of the trade show area at RBC Place this year and will be updating our floorplan to ensure you're getting traffic.

We'd love for you to join us for additional (optional) networking opportunities:

- Exhibitor Reception (Wed. approx. 4:45PM - 5:45PM with appetizers & cash bar) – free to attend
- Hospitality Night (Wed 8PM-1130PM with appetizers and cash bar) – free to attend
- Awards and Banquet dinner Thurs (7PM-1130PM) – tickets \$110 + HST each

Exhibitor Move-in

Exhibitors can move-in either Tuesday or Wednesday at the times below:

- Tuesday Feb 17 (12:00 PM – 11:00 PM); or
- Wednesday Feb 18 (from 6:00 AM – 7:00 AM for carry-in items only)

Exhibitor Move-out

Thursday Feb 19 from approx. 3:00 – 4:30 PM.

Volunteers and RBC staff will assist during move-out so that this is smooth and done in the least disruptive manner possible. The banquet dinner will start at approximately 7:00 PM on Thursday night.

Loading Dock

Exhibitors can unload and load from the RBC Place Loading Dock located off Wellington Road between York St. and King St. [See details here](#).

Exhibitors will unload at the dock onto dollies and porters will take it up to their booths while they move their cars to the underground parking garage. Vehicles cannot be left on the loading dock. All exhibitors will be expected to move their vehicles once they've unloaded.

Loading Dock Street Entrance Doorway Height: 4.4m (14' 6") Width: 6.7m (22')

There are four loading bays – all outfitted with a dock.

Parking

The RBC Place London underground parking lot has an entrance height of 2.13m and offers both wheelchair accessible spaces as well as electric charging stations. Additional information on parking surrounding RBC Place London [can be found here](#).

Ordering Electrical Power, Hardline Internet, TVs, and Shipping to RBC Place

- See the [RBC Exhibitor Package here](#) for venue details, shipping information, and to order power (\$107-\$124/booth), or hardline internet (\$195).
- You can order [TVs, stands, laptops and more, here from Encore](#).
- Please order in advance – by January 20, 2026.
- Free Wi-Fi is available at RBC Place.

Booth & Table sizes & Carpeting

Booths are 10'x10' and the table are 6' x 30". (Each booth space includes one table and two chairs).

Black tablecloths are included on tables. The trade show room is carpeted.

Hanging Banners etc.

There are no hanging points on the wall or ceiling. The venue recommends step and repeat banners.

Equipment – yes you can bring equipment!

To bring equipment into the trade show room it must be pre-approved by January 20, and:

- Equipment must be brought in under electric power or pushed (no exhaust)
- No fuel (all fuel should be drained).
- Equipment must be clean (if not clean, you must clean in the loading dock before move-in)
- We'll ask you to bring a drop cloth or plastic sheet to protect the carpeting
- Depending on the size of the unit, you may need to purchase two booths
- Size limits: the elevator door is 4.2m (14') high. The elevator interior is 14.9m (48') long and 3.5m (11' 8") wide. Maximum weight capacity of 20,000 kgs (43,000 lbs)
- If bringing equipment, we'll ask you to move-in on Tuesday (times TBD).
- A forklift (with a weight limit of 2300 lbs) is available at a specific time (time TBD) on Tuesday.

Equipment must be pre-approved: email us your equipment specifications by **January 20**.

Meals & Booth Staff Registration

Each exhibitor booth includes a pass for one booth staff. The pass includes Wednesday breakfast, Wednesday lunch, Thursday breakfast and Thursday lunch (as well as coffee breaks on Wed & Thurs). Additional booth staff passes or banquet dinner tickets (the banquet is Thurs 7:00PM) can be [pre-purchased online using the link here](#) or on site at the registration desk.

Note Conference registration can be purchased separately and provides access to conference sessions.

Book Hotel Rooms

The DoubleTree in London is connected to RBC Place by an indoor walkway.

You can [book your hotel using our conference rate here](#) or call (800) 774-1500 with Code: ISA.

Rates start \$165/night + taxes/fees/parking. Rate expires Jan 25, 2026 but rooms will go earlier so we recommend booking early!

Sponsor Promotional Gifts

If you registered as a sponsor or purchased the sponsor promo add-on, you can provide a promotional gift for delegates. The 2026 delegate welcome gift will be a bag (approx. 16in x 14in). We'll ask you to deliver qty 600 of your gift item to the ISA Ontario office by Fri Feb 06. (In the past sponsors have provided for example: either a flyer, or usb stick, or pens, or tote bags, or stickers).

Social Media Sharing

Let attendees know you'll be at the event to increase booth traffic & engagement! [Download logos and sample social media graphics here](#). We love when you share the event and we'll repost!

Canadian Tree Fund (CTF) Silent Auction

[Canadian Tree Fund](#) is a registered Canadian charity which supports tree research in Canada. Every year CTF holds a silent auction on Thursday night: your donation will help support local tree-related research! CTF will collect auction items at the event.

Exhibitor Checklist (Email ISAO: info@isaontario.com)

- ✓ By **Jan 20, 2026**: Email ISAO **large equipment specifications** for pre-approval
- ✓ By **Jan 20, 2026**: Email ISAO your 15-minute **educational exhibitor presentation description**
- ✓ By **Jan 20, 2026**: Order **power** [for your booth here](#) or **equipment (TV)** [for your booth here](#)
- ✓ By **Feb 04, 2026**: Email ISAO your **Certificate of Insurance** ([as per instructions here](#)).
- ✓ By **Feb 04, 2026**: Purchase extra **booth staff and banquet dinner tickets** [online](#)
- ✓ By **Feb 06, 2026**: For sponsors: if you're providing promotional swag for the **delegate gift bag**: please deliver Qty 600 pieces to the ISA Ontario office by Fri Feb 06, 2026.

Thank you so much for joining us and we look forward to seeing you there!