

AGENDA

**Annual Meeting of Members
International Society of Arboriculture – Ontario Chapter
7856 fifth Line South, Milton Ontario, L9T 2X8**

Date: Thursday, February 19^h, 2026

Location: RBC Place London

Time: 11:30 am

1. Presidents Call to Order and opening remarks
 - a. Introduction of 2025 Board of Directors
2. Procedural Announcements
 - a. Declaration of Quorum
 - b. Appointment of scrutineers for the election of President-Elect and Directors
3. Approval of Agenda
4. Acceptance of the minutes from the February 20th, 2025, AMM
5. Business arising from the February 20, 2025, AMM
6. Reports
 - a. Report from the Board of Directors
 - b. Finance Report / Treasurers Report
 - i. Approval of the 2025 financial statements
 - ii. Approval of the accounting firm, Smith, Chappell, Marsh, Vilander for the 2026 engagements review of the accounts
 - c. ISA International Report – Council of Representatives (CoR)
 - d. Committee Reports
 - e. Canadian Tree Fund Report
7. Elections
 - a. President-Elect – Nominations and Election
 - b. Directors – Nominations and Election
8. Special Business

The Board has submitted the following Motion as presented to update our ISA Ontario Policies and Procedures document and is seeking Member confirmation of Policy updates.

MOTION: To amend the name and description of Section V. M. of the ISA Ontario Policies and Procedures document as follows. The name of Section V. M. is to be changed from the current title of the Certification Committee to the Credentialing Committee, with the following updated description. (changes to the description italicized; items proposed for removal have a strikethrough).

M. ~~Certification~~ *Credentialing* Committee

~~The Certification Committee shall be responsible for the ISA certification process in Ontario in accordance with ISA standards and requirements. The Committee will, with ISAO Board approval, make recommendations to the ISA regarding such matters as may improve or otherwise be advisable in the certification process. This committee shall be composed of three or more members.~~

M. *Credentialing* Committee

The ISA Ontario Credentialing Committee plays a vital role in upholding the integrity and standards of the ISA credentialing process within the Ontario chapter. Serving as a vital link between ISA headquarters and ISAO, the committee strives to enhance the experience of current and prospective credential holders through the consistent delivery of high-quality credentialing programs by providing localized support, readily accessible resources, and clear guidance for all credentialing activities within Ontario. Beyond its administrative functions, the committee actively promotes credentialing events and CEU

opportunities to Chapter members. With ISAO Board approval, the committee may also submit recommendations to the ISA, advocating for improvements and changes that may optimize the credentialing experience and ensure its continued relevance and effectiveness.

This committee shall be composed of a minimum of three members, and shall include the Executive Director, Certification Liaison, and Assistant Liaison (if assigned).

Rationale: The Certification Committee has grown since first created and the Board is proposing these changes to better align with what the committee includes now. Below outlines the rationale behind some of the proposed updates:

- Title Change: It is currently titled "Certification" committee; however, the committee also oversees other types of credentials, including Qualifications (TRAQ).
- Process: Updating the phrase "responsible for the ISA certification process" to "responsible for *managing* the ISA certification process, as the Process is developed by ISA Int and we only manage it in Ontario.
- Specific Liaison Role: Added "The committee acts as a *liaison* between ISA headquarters and ISAO" highlighting its key communication function. Quality and Consistency Focus: Explicitly added "ensuring the *quality and consistency* of certification programs".
- Local Support and Resources: Added "providing *local support and resources* for credentialing activities" clarifying the scope of committee action.

9. Announcements

10. Motion for Adjournment